



STATE OF DELAWARE  
Department of Education  
Office of Early Learning

August 7, 2020

ISSUED BY: Kimberly Klein  
Director, Finance Office  
302-735-4041

SUBJECT: **AWARD NOTICE**  
**CONTRACT NO. DOE 2018-20 – Addendum #2 – Contract Extension**  
**Family Service Workers**

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KEY CONTRACT INFORMATION**

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## KEY CONTRACT INFORMATION

### 1. CONTRACT PERIOD

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Each contractor's initial contract shall be valid from July 1, 2018 or September 1, 2018\* and ending June 31, 2019 or August 31, 2019\*. Each contract between the vendor and Delaware Department of Education shall be for up to one (1) year with four (4) optional extensions for a period of one (1) year. The State reserves the right to extend this contract on a month-to-month basis for a period of up to three months after the term of the full contract has been completed. Department of Education. Negotiation may be initiated no later than ninety (90) days prior to the termination of the current agreement. Addendum #1: This contract has been extended for one year and is effective through August 31, 2020. **Addendum #2: This contract has been extended for one year and is effective through August 31, 2021.**

\*Contract start and end dates contingent upon funding

### 2. VENDORS

Vendor	Address	City	State	Zip	Contact Name	Phone
Lake Forest School District - Delaware Early Childhood Center (DECC)	100 W. Mispillion Street	Harrington	DE	19952	Christine Hoeflich-Olley	302-398-8945
Polytech School District	823 Walnut Shade Road	Woodside	DE	19980	Stephanie Wagner	302-697-4545

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### 3. PRICING

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Prices quoted within each vendor proposal will remain firm for the term of the contract year.

### 4. ADDITIONAL TERMS AND CONDITIONS

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All other terms and conditions may be found in the RFP.